

Terms and Conditions of Business

for **SHERRY FUNERAL SERVICE LTD.**

A company incorporated in **England** with company number **412768**

Having its registered address at 227 Acton Lane, London W4 5DD

("we", "us" or "our").

1. Our Pledge

We aim to act in a professional manner and provide a fitting, sensitive and dignified service for the arrangements you require. We enter into arrangements with you in good faith, on the basis that you are entitled to make the funeral arrangements. We understand that paying for a funeral represents a significant expense. Please be sure that you can afford the funeral service you are requesting. Please speak to us at the earliest opportunity about any concerns you may have about payment.

2. Estimates and Expenses

The estimate is an indication of the charges likely to be incurred on the basis of the information and details we know at the date of the estimate. While we make every effort to ensure the accuracy of the estimate, the charges are liable to alteration particularly where third parties change their rates or charges. Any changes and additions to the original arrangements will be charged accordingly on the final account.

We may not know the amount of third party charges in advance of the funeral, however we will give you a best estimate of such charges on the written estimate. The actual amount of the charges will be detailed and shown in the final account.

3. Payment Arrangements

We require a deposit to be paid which is the total amount of third party costs to date following the arrangements plus 50% of our fees. We kindly request that this payment is made when the funeral arrangements have been made.

The final account is sent to you after the funeral.

The final balance is due for payment within 30 days of the funeral.

The Simple Funeral, Direct Cremation and Direct Burial options must be paid in full when the arrangements are made.

If you fail to pay us in full on the due date we will charge interest at a rate of 2% per month.

We may recover (under clause 3) the cost of taking legal action to make you pay.

4. Indemnity

You are to indemnify us in full and hold us harmless from all expenses and liabilities we may incur (directly or indirectly including financing costs and including legal costs on a full indemnity basis) following any breach by you of any of your obligations under these Terms.

This means that you are liable to us for losses we incur because you do not comply with these terms, for example we will charge you an administration fee where we receive a cheque from you which is subsequently not honoured or if we write to remind you that an account is overdue. If we instruct debt collection agents we may also recover the fees we incur from you. We may claim those losses from you at any time and if we have to take legal action we will ask the court to make you pay our legal costs.

5. Data Protection

We respect the confidential nature of the information given to us, and where you provide us with personal data we will ensure that the data will be held securely, in confidence and processed for the purpose of carrying out our services unless you give us your express permission for use in our marketing. In order to provide our services we may need to pass such data to third parties and those third parties, who are performing some of the services for you, may contact you directly. We will not pass your details to third parties for marketing purposes whatsoever.

6. Cooling-Off Period

The Consumer Contracts (Information, Cancellation and Additional Charges) Regulations 2013 may give you the right to terminate this agreement in the cooling-off period of fourteen days. If you wish the performance of the agreement to which this right applies to commence before the end of the cooling-off period, you must sign the authority in the form which will be handed to you. In the event that you exercise the right to cancel this contract during the cooling-off period, you will be required to pay a reasonable amount for goods and services already supplied.

7. Termination

This agreement may also be terminated before the services are delivered:

- (i) by us if you fail to honour your obligations under these Terms
- (ii) by you communicating to us in writing, terminating your instructions.

If we or you terminate your instructions you may, depending upon the reasons for terminations, be asked to pay a reasonable amount based upon the work carried out up to the time your termination is received.

8. Conduct

We are a member of The National Society of Allied & Independent Funeral Directors "SAIF" a private limited company by guarantee with registered number 02436831, having its registered address at SAIF Business Centre, 3 Bullfields, Sawbridgeworth, Hertfordshire, CM21 9DB, and subscribe to its current **Code of Practice**, a copy of which is available upon request.

If you have any questions or concerns about the service we provide to you, then please raise them in the first instance with Mr. Neil Sherry. If that does not resolve the problem to your satisfaction SAIF provides a dispute resolution service. They can be contacted by completing their complaints form which is available by either visiting the SAIF website www.saif.org.uk , by email to standards@saif.org.uk or by phone 0345 230 6777.

9. Agreement

Your continuing instructions will amount to your continuing acceptance of these **Terms of Business**.

Your instructions will not create any right enforceable by virtue of the Contracts Rights of Third Parties Act 1999 by any person not identified as our client.

If any of these terms are unenforceable as drafted:

- (i) it will not affect the enforceability of any other of these Terms; and
- (ii) if it would be enforceable if amended, it will be treated as so amended. Nothing in these terms restricts or limits our liability for death or personal injury.

This agreement is subject to English Law. If you decide to commence legal action, you may do so, in any appropriate English Court.